

## ANNUAL MAINTENANCE CONTRACT FOR HARDWARE EQUIPMENT - 2018

Technical and financial bids on "Single Stage-Two Envelopes Bidding Process" are invited from the well reputed organizations/companies for Annual Maintenance Contract for hardware equipment as per following details:-

**LOT No. 1. Desktop Computers, Dot-Matrix / Laser Jet Printers (All Types), Network Switches, Printronix / Tally / OKI etc (Line Printers)**

**LOT No. 2. UPS (3KVA & 5 KVA - All Types)**

Bid documents are immediately available after this publication and may be obtained free of cost against written request through email at [procurement@bop.com.pk](mailto:procurement@bop.com.pk) on any working day (Monday to Friday) between 09:00 AM to 05:00 PM till 11- 4-2018.

1. The Bid must reach to Head Centralized Procurement, Head Office, 1st Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore on or before 12-4-2018 (till 11:00AM) as per specifications mentioned in tender documents.
2. The words "Technical bid" & "Financial bid" should be clearly marked on each envelope.
3. Technical Bids will be opened by a Committee on the same day i.e. 12-4-2018 at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently. Financial bids of bidders which may not qualify shall be returned unopened.
4. The bid security, minimum 2% of the estimated cost of each LOT separately must be submitted with Technical bids in the form of Call Deposit (CDR) in favor of The Bank of Punjab.
5. Incomplete/conditional bids and bids bearing cutting/over writing without authentication will not be considered.
6. Prices must be quoted inclusive of all taxes and delivery charges.
7. Valid NTN / GST Registration Certificates required with the bid.
8. This Advertisement is also uploaded on the both websites of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and BOP ([www.bop.com.pk](http://www.bop.com.pk)).
9. Bank will not be responsible for any cost incurred in submission of documents.

**Head Centralized Procurement  
The Bank of Punjab  
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